



BOARD MEMORANDUM

DATE: September 3, 2021

TO: Board of Directors

FROM: Courtney Mael, P.E., Chief Engineer *CM*
Keith Abercrombie, Chief Operating Officer *KA*

SUBJECT: September 2, 2021 Engineering and Operations Committee Meeting Report

The Engineering and Operations Committee met at 5:30 PM on Thursday, September 2, 2021 via teleconference. In attendance were Chairman William Cooper, Directors Jeff Ford, Gary Martin, Piotr Orzechowski and Lynne Plambeck. Staff members present were General Manager Matt Stone; Assistant General Manager Steve Cole; Chief Engineer Courtney Mael; Chief Operating Officer Keith Abercrombie; Director of Operations and Maintenance Mike Alvord; Executive Assistant Leticia Quintero; Executive Assistant Elizabeth Adler; Principal Engineer Jason Yim; Senior Engineer Jim Leserman and Engineering Technician II Jim Moreno. Two members of the public were present on the call. A copy of the agenda is attached.

Item 1: Public Comments – There was no public comment.

Item 2: Recommend Approval of a Three-Year Annual Service Contract for the Liquid Chromatography Tandem Mass Spectrometer (LCMSMS) – Recommended actions for this item are included in a separate report being submitted at the October 5, 2021 regular Board meeting.

Item 3: Monthly Operations and Production Report – Staff and the Committee reviewed the Operations and Production Report.

Item 4: Capital Improvement Projects Construction Status Report – Staff and the Committee reviewed the Capital Improvement Projects Construction Status Report.

Item 5: Committee Planning Calendar – Staff and the Committee reviewed the FY 2021/22 Committee Planning Calendar.

Item 6: General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities – Keith Abercrombie shared with the Committee a map of the Agency's booster stations and discussed the recent discovery of quagga mussels in Castaic Lake.

Item 7: General Report on Engineering Services Section Activities – Courtney Mael shared with the Committee an overview of the numerous projects that will be coming to the Committee in future months and that review for the first drafts of the Construction Manual Plans and Specs and the CAD Standards is underway.

Item 8: Adjournment – The meeting adjourned at 6:28 PM.

CM/MA
Attachment

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Date: August 25, 2021

To: **Engineering and Operations Committee**
William Cooper, Chair
Jeff Ford
Gary Martin
Piotr Orzechowski
Lynne Plambeck

From: Courtney Mael, Chief Engineer *CM*
Keith Abercrombie, Chief Operating Officer *KA*

The **Engineering and Operations Committee** is scheduled to meet via teleconference on **Thursday, September 2, 2021 at 5:30 PM**, dial in information is listed below.

**TELECONFERENCE ONLY
NO PHYSICAL LOCATION FOR MEETING**

TELECONFERENCE NOTICE

Pursuant to the provisions of Executive Order N-08-21 issued by Governor Gavin Newsom on June 11, 2021, any Director may call into an Agency Committee meeting using the Agency's **Call-In Number 1-833-568-8864, Access Code 160 610 7557** **or Zoom Webinar by clicking on the link <https://scvwa.zoomgov.com/j/1616107557>** without otherwise complying with the Brown Act's teleconferencing requirements.

Pursuant to the above Executive Order, the public may not attend the meeting in person. Any member of the public may listen to the meeting or make comments to the Committee using the call-in number or Zoom Webinar link above. Please see the notice below if you have a disability and require an accommodation in order to participate in the meeting.

We request that the public submit any comments in writing if practicable, which can be sent to **eadler@scvwa.org** or mailed to **Elizabeth Adler, Executive Assistant**, Santa Clarita Valley Water Agency, 26515 Summit Circle, Santa Clarita, CA 91350. All written comments received before 4:00 PM the day of the meeting will be distributed to the Committee members and posted on the Santa Clarita Valley Water Agency website prior to the meeting. Anything received after 4:00 PM the day of the meeting will be posted on the SCV Water website the following day.

MEETING AGENDA

<u>ITEM</u>		<u>PAGE</u>
1.	Public Comments – Members of the public may comment as to items within the subject matter jurisdiction of the Agency that are not on the Agenda at this time. Members of the public wishing to comment on items covered in this Agenda may do so at the time each item is considered. (Comments may, at the discretion of the Committee Chair, be limited to three minutes for each speaker.)	
2. *	Recommend Approval of a Three-Year Annual Service Contract for the Liquid Chromatography Tandem Mass Spectrometer (LCMSMS)	1
3. *	Monthly Operations and Production Report	3
4. *	Capital Improvement Projects Construction Status Report	109
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6. *	General Report on Treatment, Distribution, Operations and Maintenance Services Section Activities	115
7.	General Report on Engineering Services Section Activities	
8.	Adjournment	
*	Indicates attachments	
◆	To be distributed	

NOTICES:

Any person may make a request for a disability-related modification or accommodation needed for that person to be able to participate in the public meeting by telephoning Elizabeth Adler, Executive Assistant, at (661) 297-1600, or in writing to Santa Clarita Valley Water Agency at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350. Requests must specify the nature of the disability and the type of accommodation requested. A telephone number or other contact information should be included so that Agency staff may discuss appropriate arrangements. Persons requesting a disability-related accommodation should make the request with adequate time before the meeting for the Agency to provide the requested accommodation.

Pursuant to Government Code Section 54957.5, non-exempt public records that relate to open session agenda items and are distributed to a majority of the Board less than seventy-two (72) hours prior to the meeting will be available for public inspection at the Santa Clarita Valley Water Agency, located at 27234 Bouquet Canyon Road, Santa Clarita, CA 91350, during regular business hours. When practical, these public records will also be made available on the Agency's Internet Website, accessible at <http://www.yourscvwater.com>.

Posted on August 26, 2021.

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